

Department of Arts & Design

Post-Graduate Studies Program in Design – PPG-Design

PUC-Rio



PUC RIO

**SELECTION PROCESS FOR RECRUITMENT
OF PHD PROFESSOR (40 HOURS) FOR THE
DEPARTMENT OF ARTS & DESIGN OF PUC-RIO**

Notice 01/2016 DAD PUC-Rio

1. Introduction and Candidate Motivations

The Department of Arts & Design of PUC-Rio, an institution of renowned quality in the fields of research, *stricto sensu* post-graduate courses (Master's Degree and Doctorate), specialization, extension and graduate-level courses, is opening a selection process in view of the recruitment of a Professor with a **PhD**. The candidate to be selected must be qualified to participate in the full array of academic and administrative activities, contributing to the enhancement and maintenance of this Department's production within its many focus areas.

The selected candidate must:

- Prove capable of performing within the full array of activities of the Department of Arts & Design of PUC-Rio: graduate and post-graduate courses, research, extension studies, and administration;
- Produce a curriculum vitae listing his or her articles published in numerous qualified Brazilian and international publications specializing in Design and like areas;
- Conduct basic or applied research within the scope of planning the work;
- Organize and lead research groups;
- Show the potential to obtain funding from development agencies and other sources, in view of constantly improving the conditions of the research work and the students' learning opportunities;
- Interact with other members of the faculty and establish collaborations in Brazil and abroad, to expand the internationalization of PPG-Design at PUC- Rio;
- Show the potential to promote dialog on the issues and applications of Design in our society.

2. Characteristics of this Selection Process

The candidates must meet the following requirements:

- 1 – They must have a University Degree in Design, or in any of the following areas: arts, culture, communications, education and technology, involving project work;

2 – They must have earned a PhD at least two years earlier;

3 – They must have no other employment tie when signing the employment contract with PUC-Rio.

The selection process is being executed to fill 01 (one) vacant faculty position of PhD Professor, to work an hour load of 40 hours, full-time with Exclusive Dedication. The hiring will be done on the basis of the professor's CV, from the category of Assistant Professor Level 1 to Associate Professor Level 3. A probation period of up to 3 years will apply. According to the PUC-Rio Teaching Career Manual, the selected candidate's curriculum vitae will go through all of the University's Committees before the candidate's final approval.

The selected professional is expected to dedicate his or her full time to teaching and advisory activities at the Graduate and Post-Graduate levels, to research and administration work, and to participating in collegiate meetings.

3. Registration

3.1. Period and Location

The registration period will extend from October 24 through December 4, 2016.

Registrations should be made:

- a) in person, at the secretary's office of the Department of Design, on working days, between 9:00 and 12:00, and between 14:00 and 16:00, at Rua Marquês de São Vicente, 225, Department of Arts and Design, Gávea, Rio de Janeiro, R.J., CEP 22451-900;
- b) by another person, granted a simple power of attorney, which shall be attached a copy of the identification document of the bearer, at the same time and place;
- c) by mail, as long as the correspondence is posted by November 23, 2016, to the same address.

3.2. Printed documents that will be required when registering for the selection process, which must be properly organized, in the following order:

- a) Registration application issued by the Department of Arts & Design, concerning this notice;
- b) Receipt corroborating the payment of the registration fee;
- c) Copy of Identification document; or, in case of a foreign citizen, copy of the foreigner identification document or passport;
- d) Current 3 x 4 picture;
- e) Copy of the Doctorate Diploma, procured with a recognized institution in Brazil, or equivalent document issued by the Post-Graduation Program that administered the doctorate course. In case of a doctorate course taken abroad, the hiring will be conditioned to its revalidation in Brazil;
- f) Overall Description;
- g) E-mail addresses and telephone numbers of three researching PhD professors with renowned academic experience, to be contacted by the Selection Committee to provide personal references about the candidate;
- h) Research project and work plan, for a period of 2 (two) years, which must be consistent with one of the Lines of Research of the Post-Graduation Program in Design at PUC-Rio¹:
 - . Design: Communication Culture, and Arts;
 - . Design: Technology, Education, and Society;
 - . Design: Ergonomics and Usability, and Human-Computer Interaction.
- i) *Curriculum Vitae*, Lattes form, complete.
- j) indication of the title and summary of the conference to be presented during the selection process, as referenced in items 5.1 d and 5.7. of this notice.

¹ A description of those lines is available at http://www.puc-rio.br/ensinopesq/ccpg/progart-info_linhas_pesq.html.

3.3. **Digital** documents that must be produced when registering for the position (pen drive or CD Rom), as itemized below:

- a. Doctorate Thesis;
- b. Three relevant publications, written by the candidate, during the past 3 (three) years, which he or she deems most relevant among those listed in the CV Lattes.

3.4. **Additional Documents**

During the selection process, the Selection Committee may request the production of any additional documents listed in the candidate's curriculum.

3.5. **Confirmation of candidacies**

The confirmation of the registration is incumbent upon the Selection Committee. Any registration that is not compliant with the requirements in this Notice, or produced with incorrect or incomplete documentation, will not be confirmed, and the candidate will be prevented from remaining in the selection process. Conditional registrations and the joining of documents after the expiration of the stipulated registration period will be prohibited. The candidate will be formally notified of the acceptance or rejection of the registration as established and detailed in the calendar (item 6 of this notice). The registration fee is not refundable.

3.6. **Registration Fee**

The value of the registration fee is R\$ 200.00 (two hundred Reais). The payment is to be made by bank payment slip, which should be issued by accessing the following link.

<http://sgu.rdc.puc-rio.br/sguweb/CobrançasGenericas/CriaCobrancaGenerica.aspx?idCob=385>

4. Selection Committee

- a. The Selection Committee will consist of 5 (five) members, all of whom must have a PhD, 3 (three) being members of the PUC-Rio PPG-Design faculty, and the other 2 external to the DAD.
- b. The members of the committee will be chosen among researchers with renowned academic competence.

5. Selection Process

5.1. The selection process will consist of two phases:

- **elimination phase** – examination of the documents produced during the registration phase, without the presence of the candidate

- a. Evaluation of Curriculum Vitae.
- b. Examination of the Overall Description.
- c. Examination of research project.

- **classification phase:** in the presence of the candidate

- d. Conference
- e. Interview.

The Conference presentation and the interview may be done remotely.

More information available at: artdsg-c@puc-rio.br.

5.2. The Selection Committee will base the examination of items (a), (b) and (c) on the overall qualifications desired of the candidates, as specified in item 1.

5.3. The overall description must reflect the candidate's professional career and his or her intentions toward PPG-Design.

5.4. The research project must be consistent with one of the Lines of Research of the Post-Graduation Program in Design of PUC-Rio.

5.5. Phases (a), (b) and (c) of the selection process are liable to eliminate the candidate.

5.6. 50-minute conference, on the candidate's subject of choice, within the focus area of PPG-Design: Design and Society. There will be no interaction with the candidate during the conference. **No candidate will be allowed to watch the public presentation delivered by any other candidate.**

5.6. The Selection Committee will indicate, by decision of the majority of its members, a single candidate to be hired, and a second to be considered in the event that the first withdraws or if any impediment arises to the hiring of the first.

5.7. **The Selection Committee may decide, by decision of the majority of its members, not to recommend any of the registered candidates to be hired.**

5.8. The selected candidate will be indicated to be hired according to the internal rules of PUC-Rio.

6. Calendar

6.1. **Registration period:** between October 24 and December 4, 2016.

6.2. **Announcement of the result of phases a), b) and c):** December 9, 2016.

6.3. **Announcement of dates and times of phases c) conference, and d) interview of the preselected candidates:** December 9, 2016.

6.4. **Dates of phases c) conference and d) interview of preselected candidates:** December 13 through 16, 2016.

6.5. **Announcement of final result:** December 19 through 23, 2016.

7. Final Provisions

The Selection Committee will produce a final report to the Teaching Career committee of the Arts & Design Department, including the indication of the selected candidate. The report will be homologated by the General DAD Committee, and will require the approval of the Teaching Career Divisional Committee of the Center of Theology and Human Sciences, as well as the University's Central Teaching Career Committee, in light of the PUC-Rio Teaching Career Manual.

According to the teaching career rules currently effective at PUC-Rio, the selected candidate will be subject to a probation period of 3 (three) years, during which he or she will execute a contract establishing a special (non-permanent) employment tie. The progression to the permanent staff of PPG-Design will occur following an evaluation of the hire's academic performance. The candidate will be hired to begin work immediately.

8. Transitory Provisions

The registration referenced in this document implies the knowledge and acceptance of the terms described herein, which the candidate may not claim to be unfamiliar with. The candidate will be furnished no document corroborating his or her classification, provided that the final result homologated by the competent tiers and announced by the DAD at PUC-Rio will suffice to that end.

9. Omitted Aspects

Any situations that are not covered under this document will be decided by the Post-Graduation Studies Committee of the Department of Design at PUC-Rio. When it finds it convenient, the Post-Graduation Studies Committee will consult the Vice-President for Undergraduate Studies ("Vice-Reitoria Acadêmica"), and hear the Legal Advisory of PUC-Rio.

Rio de Janeiro, October 21, 2016.